

No Winlink Check-in form this Thursday, although your correctly received ICS-213 message will produce your call on the WT map referencing your QTH from QRZ.com, or FCC after the event. *The map will be available each weekend following a Thursday drill at: <https://www.qsl.net/kw4shp/ETO/WinlinkMap.html>*

Please execute your ICS-213 anytime from July 22, 2021 00:00 Z to July 22,2021 23:59 Z.

This week we look at the ICS-213, a general message form. Here is an introduction to the ICS-213 form you can find under the button, "Form Instructions" in the Winlink ICS-213 form itself:

The General Message (ICS213) is used by incident dispatchers or others to record incoming messages that cannot or should not be orally transmitted to the intended recipients. The ICS213 may be used by the Incident Command Post or other incident personnel to transmit messages (e.g., resource orders, incident name change, other coordination / information issues, to the Incident Communications Center for transmission via radio or telephone to the addressee. The form is used to send any message or notification to incident personnel that requires hard-copy delivery. A digital delivery is best for complex requests or instructions. This sent ICS213 has the message information in plain text within the message body so non-Express users can read, as they do not have the rendered HTML.

You will find the ICS 213 form under

New Message > Select Template > Standard Templates > ICS USA Forms > ICS213.txt.

Please use this **ICS 213 GENERAL MESSAGE** data entry:

Setup: EmComm Training Organization

Incident Name: WT Drill

To (Name and Position): John Drill/Incident Commander

From (Name and Position): Susan Right/Taskforce Manager

Subject: WT July 22, 2021 Exercise

Date: The form should add the date. **Press enter**

Time: The form should add the time, **Press enter**

Message: For this message itself, please enter your answers to the following three questions.

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1. **Would you be interested in a Winlink Thursday Peer-to-Peer(P2P) VARA HF session?**
 2. **Have you already participated in a P2P session elsewhere?**
 3. **Would you be interested in being a Regional Target station for this exercise? If YES, please supply an Internet Email address for further communications concerning the P2P exercise.**
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Approved by: your name and callsign

Position/Title: Enter your affiliation, i.e. ARES, AUXCOM, etc. If none, enter "NONE"

If you are an ARES leader, add title i.e. EC, AEC, DEC, SEC or other.

Once the form is filled, select **SUBMIT** and the form will close. You should get a dialog window that the message is ready to submit at the top of the screen. Press "OK." You then close the browser window, and you will return to Winlink Express. You must address your message **To: ETO-nn**, (your Regional Clearing House [nn=FEMA region number]). **Do not include mapemcomm@gmail.com or obsolete clearinghouse names.** Then Post to Outbox and send it.

Thanks for your participation in ETO Winlink Thursday July 22, 2021

Email questions to: WinLink.Technical.Team@EmComm-Training.groups.io

or see our web page: <http://emcomm-training.org/>